

CHAIR_____

CALENDAR PLAN

DIARY

pedagogical practice of a master student

Name of practice according to the State Educational Standard of the
Republic of Kazakhstan_____

FULL NAME. undergraduate_____

Faculty_____

Name of the educational program_____

Year of study_____group_____

Internship dates from_____By_____

FULL NAME. practice leader_____

Amount of credits_____

Number of hours_____

Head of Department _____

" ____ » _____ 20 __ y.

Department meeting _____

1. Approximate daily schedule of teaching practice _____

2. Individual tasks _____

3. Tasks on educational and methodological issues _____

4. Tasks on safety, labor protection and fire prevention measures

The tasks for the practice were accepted by the undergraduate:

FULL NAME. _____

" ____ » _____ 20 __ y.

INSTRUCTIONS

FOR MASTER STUDENTS IN PEDAGOGICAL PRACTICE

Pedagogical practice of a master student (PPM) is a component of the psychological and pedagogical block of the educational program of master students.

The passage of pedagogical practice is an important part of the educational process for the preparation of undergraduates in the scientific and pedagogical direction of study in the specialty of a undergraduate.

The tasks of the pedagogical practice of the undergraduate are:

- assimilation of new requirements for a modern teacher;
- familiarization with the multifaceted work of a university teacher as a scientist, teacher, educator, public figure;
- the formation of professionally significant personal qualities of a future university teacher (spiritual and moral values, pedagogical thinking, creativity, culture of communication, pedagogical tact, etc.);
- application of the theoretical knowledge of pedagogy obtained during the master's degree studies during the classroom;
- fulfillment of the tasks provided for by the practice program;
- acquisition of audience skills;
- mastery of teaching methods.

During the teaching practice, the undergraduate is obliged to:

- obey the internal labor regulations in force in JSC "SKMA";
- comply with the Teacher Code of JSC "SKMA";
- complete the tasks assigned
program pedagogical practice;
- study and strictly follow the rules of technology security, sanitation and fire safety;
- take an active part in the work of the graduating department;
- be responsible for the work performed and its results;
- regularly keep a diary plan;
- report if there is a reasonable absence for practice, and in case of illness, submit a medical certificate.

When passing pedagogical practice, a master student should study the following questions:

1. Study and analyze the experience of the organization
pedagogical activities in JSC "SKMA";

2. Familiarize yourself with the Code of Ethics of the teacher of JSC "SKMA";
3. To study the experience of teaching during the period of attending the course of lectures and practical classes conducted by the head of practice assigned to the undergraduate;
4. To get acquainted with the methodology of teaching practical and seminar classes;
5. Develop guidelines for conducting practical classes: a) literary sources;
b) plan of practical exercises; c) tasks, situations;
d) statistical or reporting materials.
6. Conduct practical classes for at least 6-8 hours;
7. Take part in the development of methodological materials of the department;
8. Attend methodological seminars of the department, faculty, JSC "SKMA";
9. Attend open classes of teachers and participate in their discussion;
10. Study the educational and methodological documentation of the department (at least 12-14 hours);

11. Familiarize yourself with the procedure for compiling the UMKD;
12. Summarize the results obtained by _____ issues studied And formulate conclusions;
13. Develop practical recommendations and proposals for improving the learning process in JSC "SKMA";
14. Prepare and defend in due time a report on the practice.

Undergraduates who have not completed the internship program for a good reason are sent to practice in their free time. Undergraduates who, without good reason, did not fulfill the requirements of the internship program or received an unsatisfactory grade are expelled as having academic debts in the manner prescribed by the charter of SKMA JSC.

At the end of the teaching practice, undergraduates write a detailed report, which is submitted to the department, on the basis of which an assessment is made (differentiated credit).

Practice score is equal to _____ estimates

on theoretical training and is taken into account when summarizing the performance of undergraduates.

11. Review of the supervisor on the pedagogical practice of the undergraduate (indicating the degree of his theoretical training, the quality of the work performed, labor discipline and shortcomings, if any)

FULL NAME.

undergraduate _____

Chair _____

A brief review of the quality of performance of official duties by a master student, his professional and social training.

Comments on the level of knowledge, practical skills and organizational abilities of the undergraduate, most noticed during the PPM period.

Your suggestions for improving the quality of undergraduate training in this specialty at the academy.

Assessment of PPM according to the scale of knowledge assessment _____

M.P.

Practice leader _____

" _____ » _____ 20__ y.